

SALEM STATE COLLEGE

INVITATION TO BID

THIS IS NOT AN ORDER

1. The College is an agency of the Commonwealth of Massachusetts; and is exempt from any State tax or College; and reserves the right to waive informalities and to reject any and all proposals; or to Federal excise tax.
2. Unless otherwise stated, the unit price shall be the one shown, if applicable.
3. Unless otherwise stated, all quoted prices shall be FOB college address inside delivery.
4. Proposal must be received on or before: **3:00 P.M., Friday, June 29, 2001** in the Purchasing Department, Salem State College, 352 Lafayette Street, Salem, MA 01970, at which time there will be a public opening.
5. **NO FAX** copies will be accepted.
6. **Submit 1 original and 3 copies of bid to: Evelyn Wilson, C.P.M., Director of Purchasing & Materials Management, Administration Building, 2nd Flr., 352 Lafayette Street, Salem, MA 01970 Attn: "Advertising Agency Bid", Bid 01-11**
7. Salem State accepts the proposal deemed best for the Commonwealth.
8. Any objections to the above conditions must be net price. Separate unit and total prices must be clearly indicated in the proposals.
9. For additional information contact: **Ms. Evelyn Wilson, Director, (978) 542-6152.**
10. Proposals must be submitted to: Purchasing & Materials Management at **Salem State College**

SPECIFICATIONS	UNIT PRICE	TOTAL PRICE
<p align="center">(See Attached Specifications)</p> <p>Note: Pre-bid conference is scheduled for Monday, June 18, 2001 from 10:00 A.M-12:00 P.M., in the Dining Commons, room 101B.</p>		

EQUAL OPPORTUNITY

VENDOR IDENTIFICATION

The Contractor agrees not to discriminate against any employee or applicant for employment because of race, sex, color, religious creed, national origin, and/or ancestry. The contractor agrees to post in conspicuous places notices to be provided by the Massachusetts Commission Against Discrimination with respect to the air Employment Practice laws of the Commonwealth which are herein made part of this contract reference.

COMPANY

ADDRESS

CITY STATE ZIP

TELEPHONE

AUTHORIZED SIGNATURE

NAME TITLE

FEDERAL EMPLOYER'S ID CODE 9 DIGITS

